


**County of Jefferson**  
**Office of the County Administrator**

**Historic Courthouse**  
195 Arsenal Street, 2<sup>nd</sup> Floor  
Watertown, NY 13601-2567  
Phone: (315) 785-3075 Fax: (315) 785-5070



February 10, 2022

**TO:** Members of General Services Committee  
**FROM:** Robert F. Hagemann, County Administrator   
**SUBJECT:** General Services Committee Agenda

Please let this correspondence serve as notification that the General Services Committee will meet on **Tuesday, February 15, 2022 at 6:00 p.m.** in the Board of Legislators' Chambers.

Following is a list of agenda items for the meeting:

**Resolutions:**

1. Authorizing Agreements with the Federal Aviation Administration, New York State Department of Transportation and McFarland Johnson for Runway 10-28 Rehabilitation Design and Amending the 2022 County Budget and Capital Plan in Relation Thereto
2. Amending the 2022 County Budget and Capital Plan to Recognize Insurance Recovery and Allocating Same in Buildings Capital Account
3. Amending the 2022 County Budget in Relation to Building Security
4. Accepting Donation for the Dog Control Department and Amending the 2022 County Budget in Relation Thereto
5. Authorizing the Implementation and Funding in the First Instance 100% of the Federal Aid and State "Marchiselli" Program Aid Eligible Costs of a Transportation Federal-Aid Project (Replacement of Coolidge Road over Indian River), and Appropriating Funds Therefor
6. Authorizing the Implementation and Funding in the First Instance 100% of the Federal Aid and State "Bridge NY" Program Aid Eligible Costs of a Transportation Federal-Aid Project (Replacement of Coolidge Road over Indian River), and Appropriating Funds Therefor
7. Authorizing the Implementation, and Funding in the First Instance of the State Multi-Modal Program-Aid (and State Administered Federal Program-Aid) Eligible Costs, of a Capital Project, and Appropriating Funds Therefor

8. Authorizing the Implementation and Funding in the First Instance 100% of the Federal Aid and State "Bridge NY" Program Aid Eligible Costs of a Transportation Federal-Aid Project (CR 30 over Indian River Tributary), Appropriating Funds Therefor and Amending the 2022 County Budget and Capital Plan
9. Amending the 2022 County Budget in Relation to the County Road Machinery Fund
10. Authorizing Professional Services Agreement with VHB for the County's Online Map Viewer
11. Designating A Certifying Officer for the 2021 Community Development Block Grant Award
12. Authorizing Agreement with Thompson Reuters for CLEAR Services to the Probation Department

If any Committee member has inquiries regarding agenda items, please do not hesitate to contact me.

RFH:tlr

cc:	Airport	Dog Control	Probation/Stop DWI
	Buildings & Grounds	Fire & Emerg. Mgmt./E-911	Public Defender
	Code Enforcement	Highway/Recycling & Waste Mgt.	Sheriff
	District Attorney	Planning	Weights & Measures

**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. \_\_\_\_\_**

Authorizing Agreements with the Federal Aviation Administration, New York State Department of Transportation and McFarland Johnson for Runway 10-28 Rehabilitation Design and Amending the 2022 County Budget and Capital Plan in Relation Thereto

By Legislator: \_\_\_\_\_

Whereas, Jefferson County’s Watertown International Airport last rehabilitated segments of Runway 10-28 in 2004 and 2007, and

Whereas, The pavement shows signs of deterioration and the Airport’s Pavement Management Program as approved by the Federal Aviation Administration has recommended rehabilitation to address the runway conditions and ensure the longevity of the pavement, and

Whereas, Jefferson County anticipates a grant offer from the Federal Aviation Administration (FAA) and New York State Department of Transportation (NYSDOT) for Runway 10-28 Rehabilitation Design in the amounts of \$308,986 and \$17,166 respectively, and

Whereas, The County’s airport consultant, McFarland Johnson, will complete the Design at a cost not to exceed \$330,818, and

Whereas, Jefferson County is expected to incur \$12,500 in reimbursable administrative and preliminary expenses in relation to the project.

Now, Therefore, Be It Resolved, That Jefferson County enter into agreements with the FAA and NYSDOT to accept said grant funds in the amounts of \$308,986 and \$17,166, respectively, and be it further

Resolved, That Jefferson County enter into an agreement with McFarland Johnson for Design Services at a cost not to exceed \$330,818, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized and directed to execute said agreements on behalf of the County, including any change orders as recommended by the Airport Manager not to exceed the funding available, subject to review of the County Attorney as to form and content, and be it further

Resolved, That the 2022 County Budget is hereby amended as follows:

**Increase:**

Revenue		
20900600 94589	Federal Aid – Airport Capital Projects	\$ 308,986
20900600 93589	Airport State Aid – DOT	17,166



**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. \_\_\_\_\_**

Amending the 2022 County Budget and Capital Plan to Recognize Insurance Recovery  
and Allocating Same in Buildings Capital Account

By Legislator: \_\_\_\_\_

Whereas, One of two boilers at the Human Services Building was ruined as a result of a malfunction, and

Whereas, Insurance coverage has been estimated, and

Whereas, A replacement boiler is needed.

Now, Therefore, Be It Resolved, That the 2022 County Budget is hereby amended as follows:

**Increase:**

Revenue		
20900600 92680	Insurance Recoveries	\$ 74,643
Expenditure		
20162000 02004	Human Services Building	\$ 74,643

and be it further

Resolved, That the six year capital plan is amended accordingly.

Seconded by Legislator: \_\_\_\_\_

State of New York )  
                                  )  
County of Jefferson )

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. \_\_\_\_\_ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Clerk of the Board of Legislators

**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. \_\_\_\_\_**

Amending the 2022 County Budget in Relation to Building Security

By Legislator: \_\_\_\_\_

Whereas, Security services have been contracted as the result of a request for proposals, and

Whereas, These services have been provided to the Human Services building and will be extended to the Public Health Facility.

Now, Therefore, Be It Resolved, That the 2022 County Budget is hereby amended as follows:

**Increase:**

Revenue

01162000 91292	Building Services - Other Depts	\$ 69,000
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Expenditure

01162000 04218	Building Security	\$ 69,000
01118500 04218	Building Security	669
01401000 04218	Building Security	12,862
01404600 04218	Building Security	511
01405000 04218	Building Security	34,114
01405100 04218	Building Security	16,456
01405700 04218	Building Security	2,318
01406000 04218	Building Security	2,070

**Decrease:**

Expenditure

01405100 04416	Professional Fees	\$ 69,000
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Seconded by Legislator: \_\_\_\_\_

State of New York    )  
                                  )  
County of Jefferson    )

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\_\_\_\_\_  
Clerk of the Board of Legislators

**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. \_\_\_\_\_**

Accepting Donation for the Dog Control Department and  
Amending the 2022 County Budget in Relation Thereto

By Legislator: \_\_\_\_\_

Whereas, The Jefferson County Dog Control Department has received a donation in the amount of \$351 from Watertown Savings Bank Employee Events Committee in honor of Betty White and one of her favorite causes, and

Whereas, The donation will be used to purchase supplies for the dog control program.

Now, Therefore, Be It Resolved, That this Board of Legislators does hereby gratefully accept said donation, and be it further

Resolved, That the 2022 County Budget is amended as follows:

**Increase:**

Revenue

01351000 92716	Dog Control Donations	\$ 351
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Expenditure

01351000 04518	Canine Supplies/Expenses	\$ 351
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Seconded by Legislator: \_\_\_\_\_

State of New York    )  
                                  ) ss.:  
County of Jefferson    )

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In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Clerk of the Board of Legislators



# Watertown Savings Bank



www.watertownsavingsbank.com

111 CLINTON STREET - WATERTOWN, NY 13601 315.788.7100

January 20, 2022

Jefferson County Dog Shelter  
21897 County Road 190  
Watertown, NY 13601

Re: Donation

To Whom It May Concern:

Watertown Savings Bank's Mission Statement is "Commitment to our Customers, Commitment to our Community". In 2018, The Watertown Savings Bank Events Committee decided to offer "Dress Down Days" for employees where each employee donates \$5.00 or more to participate with the event. The Committee will then donate the funds to a local non-profit organization or charity. It was without a doubt that our last dress down day would be to pay tribute to the actress Betty White and one of her favorite causes.

On behalf of the Watertown Savings Bank Employee Events Committee, I am happy to inform you that a check for \$351.00 is enclosed to support your organization.

Thank you for all you do in and around our community.

Sincerely,

Terri J. Erdner  
Watertown Savings Bank  
Events Committee Member



**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. \_\_\_\_\_**

Authorizing the Implementation and Funding in the First Instance 100% of the Federal Aid and State "Marchiselli" Program Aid Eligible Costs of a Transportation Federal-Aid Project (Replacement of Coolidge Road over Indian River), and Appropriating Funds Therefor

By Legislator: \_\_\_\_\_

Whereas, A Project for the Replacement of Coolidge Road over Indian River, PIN 775359 (the "Project") is eligible for Funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs of such program to be borne at the ratio of 80% Federal funds and 20% non-federal funds; and

Whereas, By Resolutions 141 of 2017 and 129 of 2020, the County of Jefferson approved the above project by making a commitment of 100% of the \$382,000 cost of the Preliminary Design Phases 1-4 and Right of Way Incidental Phases of the project, and

Whereas, The County of Jefferson desires to advance the Project by making a commitment of 100% of the federal and non-federal share of the cost of the Final Design Phase of the project.

Now, Therefore, Be It Resolved, That the Jefferson County Board of Legislators does hereby approve the Project, and be it further

Resolved, That the Jefferson County Board of Legislators hereby authorizes the Jefferson County Treasurer to pay in the first instance 100% of the federal and non-federal share of the cost of the Final Design Phase of the Project or portions thereof, and be it further

Resolved, That the sum of \$25,000, which includes the Final Design and Right of Way Acquisitions Phases, or so much thereof as is necessary is hereby appropriated from Account 20511300 02801 in the 2022 County Budget, and made available to cover the cost of participation in the above phases of the Project; and be it further

Resolved, That in the event the full federal and non-federal share of the costs of the project exceed the amount appropriated above, the Jefferson County Board of Legislators shall convene to appropriate said excess amount immediately upon the notification by the Chairman of the Jefferson County Board of Legislators thereof, and be it further

Resolved, That the Chairman of the Jefferson County Board of Legislators be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal and State Aid, subject to the approval of the County Attorney as to form and substance, on behalf of the County of Jefferson with NYSDOT in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of project costs, and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefor that are not

federal-or State-aid eligible, and be it further

Resolved, That a certified copy of this resolution be filed with the New York State  
Commissioner of Transportation by attaching it to any necessary Agreement in connection with  
the Project.

Seconded by Legislator: \_\_\_\_\_

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State of New York )  
                                  )  
County of Jefferson )

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. \_\_\_\_\_ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

\_\_\_\_\_  
Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. \_\_\_\_\_**

Authorizing the Implementation and Funding in the First Instance 100% of the Federal Aid and State "Bridge NY" Program Aid Eligible Costs of a Transportation Federal-Aid Project (Replacement of Coolidge Road over Indian River), and Appropriating Funds Therefor

By Legislator: \_\_\_\_\_

Whereas, A Project for the Replacement of Coolidge Road over Indian River, PIN 775359 (the "Project") is eligible for Funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs of such program to be borne at the ratio of 95% Federal funds and 5% non-federal funds; and

Whereas, By Resolutions 141 of 2017, 129 of 2020 and — of 2022, the County of Jefferson approved the above project by making a commitment of 100% of the cost of the Preliminary Design Phases 1-4, Right of Way Incidental and Final Design Phase of the project, and

Whereas, New York State has assigned a separate contract for the Bridge NY \$3,050,020 funding, and

Whereas, Jefferson County has allocated funding for the construction phase of the project through the Adopted 2019 and 2020 County Budgets, and

Whereas, The County of Jefferson desires to advance the Project by making a commitment of 100% of the federal and non-federal share of the cost of the Construction and Construction Inspection Phase of the project.

Now, Therefore, Be It Resolved, That the Jefferson County Board of Legislators does hereby approve the Project, and be it further

Resolved, That the Jefferson County Board of Legislators hereby authorizes the Jefferson County Treasurer to pay in the first instance 100% of the federal and non-federal share of the cost of the Construction and Construction Inspection Phase of the Project or portions thereof, and be it further

Resolved, That the sum of \$3,050,020, which includes the Construction and Construction Inspection Phase, or so much thereof as is necessary is hereby appropriated from Account 20511300 02801 in the 2022 County Budget, and made available to cover the cost of participation in the above phases of the Project, and be it further

Resolved, That in the event the full federal and non-federal share of the costs of the project exceed the amount appropriated above, the Jefferson County Board of Legislators shall convene to appropriate said excess amount immediately upon the notification by the Chairman of the Jefferson County Board of Legislators thereof, and be it further

Resolved, That the Chairman of the Jefferson County Board of Legislators be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal and State Aid, subject to the approval of the County Attorney as to form and substance, on behalf of the County of Jefferson with NYSDOT in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of project costs, and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefor that are not federal-or State-aid eligible, and be it further

Resolved, That a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project.

Seconded by Legislator: \_\_\_\_\_

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State of New York )  
                                  )  
County of Jefferson )

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. \_\_\_\_\_ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**

**Resolution No. \_\_\_\_\_**

Authorizing the Implementation, and Funding in the First Instance of the State Multi-Modal Program-Aid (and State Administered Federal Program-Aid) Eligible Costs, of a Capital Project, and Appropriating Funds Therefor

By Legislator: \_\_\_\_\_

Whereas, A project for the County of Jefferson, the reconstruction of 8.04 miles of County Road 47, P.I.N. 7MA518.30A (the Project) is eligible for funding under Title 23 U.S. Code, as amended, and New York State's Multi-Modal Program administered by the NYS Department of Transportation (NYSDOT), and

Whereas, By Resolution 279 of 2021, the County committed \$1,050,000 of American Rescue Plan funding for the project, and

Whereas, The County allocated \$50,000 State Multi-Modal Program aid through the Adopted 2022 County Budget, and

Whereas, The County of Jefferson desires to advance the Project by making a commitment of advance funding of the non-local share and funding of the full local share of the costs of the Project.

Now, Therefore, Be It Resolved, That the Board of Legislators hereby approves the above-subject project, and be it further

Resolved, That the Board of Legislators hereby authorizes the Jefferson County Treasurer to pay in the first instance 100% of the federal and non-federal share of the cost of the Project or portions thereof, and be it further

Resolved, That the sum of \$1,100,000 or so much thereof as is necessary is hereby appropriated from account 20511200 02760 in the 2022 County Budget and made available to cover the cost of participation in the Project, and be it further

Resolved, That in the event the full federal and non-federal share costs of the project exceed the amount appropriated above, the Jefferson County Board of Legislators shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the Chairman of the Jefferson County Board of Legislators thereof, and be it further

Resolved, That the Chairman of the Board of Legislators be and is hereby authorized to execute all necessary agreements, certifications or reimbursement requests for Federal Aid and/or Multi-Modal Program Funding on behalf of the County of Jefferson with NYSDOT in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of project costs and permanent funding of the local

share of federal-aid and all Project costs that are not so eligible, and be it further

Resolved, That a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, and be it further

Resolved, That this Resolution shall take effect immediately.

Seconded by Legislator: \_\_\_\_\_

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State of New York )  
                                  ) ss.:  
County of Jefferson )

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. \_\_\_\_\_ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ and that the same is a true and correct copy of such Resolution and the whole thereof.

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\_\_\_\_\_  
Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. \_\_\_\_\_**

Authorizing the Implementation and Funding in the First Instance 100% of the Federal Aid and State "Bridge NY" Program Aid Eligible Costs of a Transportation Federal-Aid Project (CR 30 over Indian River Tributary), Appropriating Funds Therefor and Amending the 2022 County Budget and Capital Plan

By Legislator: \_\_\_\_\_

Whereas, A Project for CR 30 over Indian River Tributary, PIN 775416 (the "Project") is eligible for Funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs of such program to be borne by Federal funds (CFDA 20.205) and non-federal funds, and

Whereas, Jefferson County has allocated \$150,000 to this project through the Adopted 2021 Budget, and

Whereas, The County of Jefferson desires to advance the Project by making a commitment of 100% of the federal and non-federal share of the costs of the Project.

Now, Therefore, Be It Resolved, That the Jefferson County Board of Legislators hereby approves the above-subject project, and be it further

Resolved, That the Board of Legislators hereby authorizes the Jefferson County Treasurer to pay in the first instance 100% of the federal and non-federal share of the cost of the Project or portions thereof, and be it further

Resolved, That the Board of Legislators hereby agrees that Jefferson County shall be responsible for all costs of the project which exceed the amount of the Bridge NY funding awarded to Jefferson County, and be it further

Resolved, That the sum of \$1,041,000 or so much thereof as is necessary is hereby appropriated from Account 20511300 02875 in the 2022 County Budget, and made available to cover the cost of participation in the Project, and be it further

Resolved, That in the event the full federal and non-federal share of the costs of the project exceed the amount appropriated below, the Jefferson County Board of Legislators shall convene to appropriate said excess amount immediately upon the notification by the Chairman of the Jefferson County Board of Legislators thereof, and be it further

Resolved, That the Chairman of the Jefferson County Board of Legislators be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal and State Aid, subject to the approval of the County Attorney as to form and substance, on behalf of the County of Jefferson with NYSDOT in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's

first instance funding of project costs, and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefor that are not federal-or State-aid eligible, and be it further

Resolved, That a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, and be it further

Resolved, That this Resolution shall take effect immediately, and be it further

Resolved, That the 2022 County Budget is hereby amended as follows:

**Increase:**

Expenditure		
20511300 02875	P28 CR30	\$ 891,000
Revenue		
20900600 93592	State Aid Bridges	\$ 891,000

and be it further

Resolved, That the six year capital plan is amended accordingly.

Seconded by Legislator: \_\_\_\_\_

State of New York )  
                                  ) ss.:  
County of Jefferson )

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. \_\_\_\_\_ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Clerk of the Board of Legislators



**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. \_\_\_\_\_**

Amending the 2022 County Budget in Relation to the County Road Machinery Fund

By Legislator: \_\_\_\_\_

Whereas, The Adopted 2022 County Budget includes funding for purchase of a loader, and

Whereas, The escalation in cost for the loader precludes purchase this year, and

Whereas, The Highway Superintendent has recommended the purchase of a snowblower attachment to be used on an existing loader that will save considerable time with snow removal.

Now, Therefore, Be It Resolved, That the 2022 County Budget is amended as follows:

**Increase:**

Expenditure		
10513000 02460	Snow Removal Equipment	\$ 180,000

**Decrease:**

Expenditure		
10513000 02494	Loader	\$ 180,000

Seconded by Legislator: \_\_\_\_\_

State of New York    )  
                                  ) ss.:  
County of Jefferson    )

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\_\_\_\_\_  
Clerk of the Board of Legislators

**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. \_\_\_\_\_**

Authorizing Professional Services Agreement with VHB for the County's Online Map Viewer

By Legislator: \_\_\_\_\_

Whereas, Jefferson County has previously entered into and subsequently renewed a GIS mapping technical support and server hosting services agreement with VHB for the County's online Map Viewer, which displays parcel data and several other layers of geographic information, and

Whereas, With the expiration of the current agreement at the end of 2021, a new hosting agreement is necessary with VHB to maintain public internet access to the site, provide programming services to incorporate new data sets and data layer changes, and maintain all Map Viewer related hardware and software, and

Whereas, VHB will provide hosting services for \$6,000 for 2022, and

Whereas, The 2022 County Budget provides funding for the services.

Now, Therefore, Be It Resolved, That Jefferson County enter into a professional services agreement with VHB for the period of January 1, 2022 through December 31, 2022, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized and directed to execute said agreement, subject to the approval of the County Attorney as to form and content.

Seconded by Legislator: \_\_\_\_\_

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State of New York    )  
                                  ) ss.:  
County of Jefferson )

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In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. \_\_\_\_\_**

Designating A Certifying Officer for the 2021 Community Development Block Grant Award

By Legislator: \_\_\_\_\_

Whereas, Jefferson County has been awarded a grant (581HR304-21) from the New York State Office of Community Renewal (OCR) through its 2021 Community Development Block Grant program to fund a housing rehabilitation program to benefit income eligible homeowners throughout Jefferson County, and

Whereas, By Resolution 75 of 2022, the Board of Legislators authorized a grant agreement and committed to comply with all state and federal regulations that are applicable to that funding, and

Whereas, In accordance with the National Environmental Policy Act of 1969 and the related authorities listed at 24 CFR Part 58, the County is required to conduct an Environmental Review before grant award funds are released, and

Whereas, The NYS OCR, as the agency responsible for administering HUD funding in New York State, requires that local communities administering programs with that funding must designate a Certifying Officer with authority to monitor compliance with the environmental review process.

Now, Therefore, Be It Resolved, That Michael J. Bourcy, Director of the Jefferson County Department of Planning is hereby appointed as Certifying Officer for Jefferson County with authority to monitor compliance for 581HR304-21 with 24 CFR Part 58 of the federal regulations, and be it further

Resolved, That any problems or complaints related to this compliance shall be reported to the County Administrator, who will determine what action is required under the regulations.

Seconded by Legislator: \_\_\_\_\_

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State of New York    )  
                                  ) ss.:  
County of Jefferson )

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\_\_\_\_\_  
Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. \_\_\_\_\_**

Authorizing Agreement with Thompson Reuters for  
CLEAR Services to the Probation Department

By Legislator: \_\_\_\_\_

Whereas, The County Probation Department is responsible for supervising and monitoring offenders, and

Whereas, The Probation Department has a difficult time keeping track of offenders who frequently change their residence, and

Whereas, Thompson Reuters offers CLEAR services, an investigation tool, that enables the Probation Department to search for offenders accessing various search methods, and

Whereas, The Probation Department wishes to contract with Thompson Reuters for CLEAR services for the period April 1, 2022 through March 31, 2025 for the amount of \$400.49 per month in 2022, \$412.50 per month in 2023 and \$424.88 per month in 2024

Now, Therefore, Be It Resolved, That Jefferson County enter into an agreement with Thompson Reuters, for the services, term and amount stated above, and be it further

Resolved, That the Chairman of the Board of Legislators be and is hereby authorized and directed to enter into said agreement on behalf of Jefferson County, subject to the review of the County Attorney as to form and content.

Seconded by Legislator: \_\_\_\_\_

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State of New York    )  
                                  ) ss.:  
County of Jefferson )

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. \_\_\_\_\_ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

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Clerk of the Board of Legislators

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